

## What Constitutes Work Search Activity?

The Kansas Department of Labor (KDOL) requires that as a condition of eligibility you are required to perform three work search activities each week in order to maintain your eligibility for unemployment benefits under State law. For RESEA, At least TWO of these work search activities each week must include an application for employment or submission of a résumé if the employer accepts résumés in lieu of formal applications.

Below you will find a list of what constitutes work search activity.

Examples of work search include:

- Registering for work and reemployment services with a Career Center
- Completing a job application in person or online with employers who may reasonably be expected to have openings for suitable work
- Mailing a job application and/or resume, as instructed in a public job notice
- Making in-person visits with employers who may reasonably be expected to have openings
- Sending job applications to employers who may reasonably be expected to have openings for suitable work
- Interviewing with potential employers in person or by telephone
- Registering for work with private employment agencies or placement services
- Using the employment resources available at One-Stop Career Centers that may lead directly to obtaining employment, such as:
  - Obtaining and using local labor market information
  - Participating in skills assessments for occupation matching
  - Participating in instructional workshops
  - Obtaining and following up on job referrals from the Career Center
  - Attending job search seminars, career networking meetings, job fairs, or employment-related workshops that offer instruction in improving individuals' skills for obtaining employment
- Using online job matching systems, including the KANSASWorks.com
- Reporting to the Union Hall, if this is your primary work search method
- Using other job search activities such as reviewing job listings on the internet, newspapers or professional journals, contacting professional associations, networking with colleagues or friends

